

# ADDITIONS

## Tutoring

### **Terms and Conditions for Online Tutorials.**

a) The email invitations for classes will only come from Additions Tutoring (additions.tutoring@outlook.com), or one of our tutors, Gabbie Wills ([gabbietutor@gmail.com](mailto:gabbietutor@gmail.com)), Amy Ellen ([amyellentutor@gmail.com](mailto:amyellentutor@gmail.com)) or David Roebuck ([davidjrtutor@gmail.com](mailto:davidjrtutor@gmail.com)). Do not open any emails which appear to have any other title/senders address. Please do not share the link for classes.

b) The teacher will conduct classes with Videos ON. With videos ON, the teacher and pupils will be able to see each other. Microphones will also be used. Children will be muted when the teacher is talking and then asked to unmute themselves when they would like to ask or answer a question.

If a parent decides that they do not wish their child's video to be on, and therefore not visible to the teacher or to the others in the class, they may elect to turn their child's video off themselves.

If you keep your child's Video 'ON' please ensure that the background is clear and free from display of sensitive information. A parent may also select to turn their child's microphone 'OFF', so that their child cannot be heard by the teacher or the rest of the class.

c) By participating in the lesson, you understand that we cannot completely control the peripheral activity in a home / place of transmission of the tutorial.

d) On-line technology requires the use of a webcam, so we recommend that you have good computer security software installed. A good security suite includes antivirus, antispyware and a firewall amongst other tools. We also recommend that you ensure your wireless network has strong security settings and a good password.

Thank you for choosing Additions Tutoring.

If you have any questions about these term and conditions, please don't hesitate to contact Victoria Burt.

Email: [additions.tutoring@outlook.com](mailto:additions.tutoring@outlook.com)